

PLEASE NOTE: THE DOCUMENTS TO BE READ AND SIGNED WHEN APPLYING FOR ADMISSION OR ENROLMENT ARE AS FOLLOWS:

A) REGULATIONS;

B) CONSENT TO RECORD VIDEO/AUDIO AND TAKE PHOTOGRAPHS DURING TECHCAMP@POLIMI AND TO PUBLISH ONE'S OWN IMAGES OR THE IMAGES OF MINORS;

C) AUTHORISATION FOR THE MINOR TO LEAVE THE TECHCAMP@POLIMI FACILITY UNACCOMPANIED DURING LUNCH BREAK FROM 12.30 PM TO 1.30 PM AND AT THE END OF DAILY LESSONS OF THE COURSE/S ATTENDED;

D) PRIVACY STATEMENT ON PROCESSING PERSONAL DATA

ONCE YOU HAVE REVIEWED THE DOCUMENTS LISTED ABOVE, IT WILL BE NECESSARY TO COMPLETE AND SIGN THE FINAL FORM IN ALL ITS PARTS (ALLEGATO 1), AND ALSO UPLOAD YOUR IDENTIFICATION DOCUMENT AND THAT OF THE MINOR. THE SAME DOCUMENTS UPLOADED ON THE WEBSITE, ALONG WITH THE IDENTIFICATION DOCUMENTS, MUST BE KEPT IN THEIR ORIGINAL FORM AND SUBMITTED ON THE FIRST DAY OF THE COURSE.

A) TechCamp@POLIMI REGULATIONS

ART. 1 – DESCRIPTION OF TECHCAMP@POLIMI

TechCamp@POLIMI is an initiative developed by Fondazione Politecnico di Milano (hereafter 'Fondazione') held in the spaces of the Politecnico di Milano (hereafter 'Politecnico').

The TechCamp@POLIMI initiative forms part of the university education programme. It consists of a technological campus organised into different weekly sessions running from the **9th of June 2025 until the 27th of June 2025** as specified in ART. 3 below, from Monday to Friday, for secondary school students starting from the second year if the curriculum is five-years alternatively starting from the end of the first year if the curriculum is four-years.

This initiative will be held in the Leonardo and Bovisa Campus (situated in the city of Milan) and in Lecco campus (in the town of Lecco), hereafter called 'Facility'. TechCamp@POLIMI is open to Italian or foreign students from all secondary schools, for a maximum of **500** students.

All TechCamp@POLIMI sessions are organised with a limited number of places, to guarantee the quality of the activities themselves.

It is not possible to enrol in sessions already in progress.

ART. 2 – TECHCAMP@POLIMI REGULATIONS

These regulations are essential for admission, enrolment and participation in TechCamp@POLIMI. All participants (hereafter 'Students' or 'Student') therefore accept the content herein and undertake to comply with them.

Any occasional visitors, authorised chaperones of participating Students or legally authorised representatives of Students under 18 must hereby accept, adhere to and comply with these regulations.

ART. 3 – TECHCAMP@POLIMI COURSES

TechCamp@POLIMI will take place during the following weeks:

1st session: from Monday 09/06/2025 to Friday 13/06/2025;

2nd session: from Monday 16/06/2025 to Friday 20/06/2025;

3rd session: from Monday 23/06/2025 to Friday 27/06/2025.

The course titles envisaged for 2025 are:

- 'Python: a language for the inventors of worlds'
- 'Cybersecurity and hacking: doing the unexpected'
- 'Robotics: the art of intelligent motion'
- 'Intelligent and autonomous vehicles'
- 'Racing car dynamics'
- 'Green energy: pillars and dreams'
- "AI Bootcamp: A Gentle Introduction to Artificial Neural Networks and Computer Vision"
- "Sport Engineering and Human Performance"

Each course will be organized in either a single or multiple editions, at the Milan campuses of Leonardo and Bovisa, and at the Lecco campus for the "Sport Engineering and Human Performance" course.

The lessons will be held by university professors, PhD students and researchers selected by Politecnico di Milano and Fondazione Politecnico. All courses will be held in English.

Course information, programme and schedule can be consulted on the website <https://techcamp.polimi.it/>.

Each Student may take part in one or more courses and in different editions.

At the end of the course, Students who have participated in at least 80% of the course will receive a certificate of attendance.

Daily course activities will take place from Monday to Friday, 9.30 am to 12.30 pm, and from 1.30 pm to 4.30 pm.

Lunch break is from 12.30 pm to 1.30 pm, during which Students will be independent, free to leave the Facility and not subject to any supervision by the organisers of TechCamp@POLIMI, and therefore not subject in terms of insurance, accidents and civil responsibility.

Therefore, Students under 18 must have authorisation from their parents and/or legal guardian to leave the Facility alone during lunch break and at the end of daily lessons. This is an essential condition for participation in TechCamp@POLIMI.

Failure of the parent and/or legal guardian to submit this authorisation means the Student may not participate in TechCamp@POLIMI and may not complete enrolment.

Authorization of parents will also be necessary to allow any movement of students under 18 between the locations of the Politecnico di Milano – (Bovisa, Leonardo campuses and Lecco campus), in order to visit some specialized laboratory or to allow the participation at the final Techcamp event, which will be organized on Friday at Leonardo campus. The movement of students between Politecnico' locations could take place either independently by public transport or by private transport services organized by Fondazione Politecnico to facilitate the transit of students.

Each course will have a minimum of 25 students and a maximum of 30 students per class.

Each course will be held only if the minimum of 25 participants per class is reached.

The organiser, Fondazione Politecnico di Milano (hereafter 'Organiser'), reserves the right to change the programme and/or schedule of TechCamp@POLIMI courses due to any teaching requirements, and to replace the professors already possibly indicated with experts of the same professional level, giving due notice.

The Organiser also reserves the right to cancel one or more editions of TechCamp@POLIMI for reasons beyond its control and/or if the minimum number of participants is not reached.

The Organiser also reserves the right to cancel in-person editions should the pandemic not allow courses to be held at the Politecnico di Milano Facility due to safety reasons. In this case, where possible, students will be offered online participation (excluding the robotics course, which will not be held online).

In the event of cancellation for the above-mentioned reasons, enrolled Students will have the right solely to a refund of the fees already paid, hereby waiving any other financial and/or claim for compensation for whatever reason.

ART. 4 – TECHCAMP@POLIMI ENROLMENT FEE

The enrolment fee for each course is equal to **€800.00** (excluding VAT Article 10).

The sum will be paid at enrolment to the Fondazione, which is responsible for the administrative and organisational management of the project.

In the event of participation in more than one course in multiple weekly editions, the enrolment fee for each week is equal to € 720.00 (excluding VAT Article 10).

The enrolment fee includes:

- Access to TechCamp@POLIMI lessons (6 hours for 5 days, from Monday to Friday);
- Accident and civil responsibility insurance for the days at TechCamp@POLIMI;
- Course attendance certificate.

The enrolment fee does not include:

- Board;
- Insurance for the full refund of the enrolment fee;
- Anything not listed under 'The enrolment fee includes'.

ART. 5 – APPLICATION FOR ADMISSION

The TechCamp@POLIMI admission phase will open on **17 February 2025**.

For Students under 18, the application to TechCamp@POLIMI must also be completed with the information of the person holding 'parental authority', namely the parent or legal guardian of the minor for whom the course application is being prepared.

The application must be completed online on the TechCamp@POLIMI webpage, which is available at <https://techcamp.polimi.it/>, even in the version reserved for Students under 18.

In the online application, the Students or parent/legal guardian of Students under 18 can indicate their preferred courses and weekly modules.

Indicating one's preferences is in no way binding. It is merely an indication for assigning courses and weekly modules, without entitling the Student to any right to refund, compensation and/or claim for whatever cause or reason if the expressed order of preference is not respected.

The application must be completed in full online no later than **31 March 2025, the deadline for the first phase of admission to the Techcamp courses.**

ART. 6 – PRE-SELECTION STAGE

Students — also through their parent and/or legal guardian — who have submitted an application to participate in TechCamp@POLIMI as per ART. 5 above, will be subject to a pre-selection stage (hereafter 'Pre-selection Stage'), in which the Students admitted to take part in TechCamp@POLIMI will be selected.

The evaluation phase of the profiles is scheduled for the period **of April 2025.**

Together with the application, students must:

- complete the online motivation letter (minimum 2,000 characters, spaces included) for participation in the course.

- attach a copy of their final school report card for the 2023/2024 academic year

- attach a copy of their identification document, and if a minor, also of the identification of the parent

The documentation presented in the application stage will be evaluated by a specially appointed TechCamp@POLIMI academic committee (hereafter the 'TechCamp@POLIMI Committee').

For applications duly received and deemed admissible insofar as they contain all the requested documentation, the Committee will assign a score of up to 20 points based on the following criteria:

- final report card average for the 2023/2024 academic year (from 1 to 10);

- motivational letter (from 1 to 10).

For equal scores, the date of the pre-enrolment application will be considered.

At the end of the evaluation process, the TechCamp@POLIMI organisator and the Scientific Committee established by Politecnico di Milano university, having considered the points scored, the weeks available, the preferences expressed in the application and the availability of the courses in each weekly module, will select the students accepted to participate in TechCamp@POLIMI.

This admissions procedure will be based on the incontestable decisions of the TechCamp@POLIMI organization and Scientific Committee responsible for examining the applications received.

Students will be placed in the courses and weekly modules according to their position in the ranking, in line with the availability of places and based on the order of preferences expressed.

This does not entitle Students to any right to refund, compensation and/or claim for any cause and/or reason if the order of preference expressed in their application is not respected.

Students, students under 18 and their parents/legal guardians are informed of and hereby expressly approve that the TechCamp@POLIMI Committee will evaluate the applications at its discretion, and they hereby expressly agree not to raise objections about the decision-making process and/or the decision made by the Committee.

ART. 7 – EXEMPTION FROM PAYMENT OF THE ENROLLMENT FEE

Students interested in applying for an **exemption from the enrolment fee** must express this preference when completing the application, clearly stating it in the motivational letter (max 2,000 characters).

For the selection process, the ISEE document (only for Italian students) must be attached only if the family income is below 40,000 euros, and the student intends to apply for the exemption based on both economic and scholastic criteria.

If the ISEE document is not submitted (in case of foreign students), the exemption will be granted based exclusively on scholastic merit, without consideration of the student's financial situation.

Applications for the exemption will be prioritized for students who have submitted their application by March 31, 2025.

Exemptions will be awarded first to students who meet both scholastic merit and financial requirements.

In case of further availability, they will be allocated solely based on the merit ranking.

Students admitted without payment, will still be responsible for costs related to travel, meals, and accommodation. The exemption cover only the cost of the enrolment fee (art.4).

ART. 8 – NOTICE OF ADMISSION TO TECHCAMP@POLIMI

The admission of the student to TechCamp@POLIMI, based on the evaluation of the applications submitted between February 17 and March 31, 2025, will be communicated by no later than May 2, 2025, to the email address provided in the application.

The subsequent phase of registration for TechCamp@POLIMI will be possible only after receiving the confirmation email, by completing the online registration form available on the website <https://techcamp.polimi.it/>.

In case of withdrawal from participation in TechCamp@POLIMI by admitted students, the Organizer, based on actual availability, may also consider admission requests received after March 31, 2025.

If there is still availability in the various courses, the Organizer reserves the right to proceed with a new selection among the applications received after March 31, until the available positions for 2025 are filled.

Admission and participation in TechCamp@POLIMI are non-transferable.

Students selected and exempted from the payment of the enrolment fee, will receive communication of admission to the course with exemption from the registration fee.

ART. 9 – STAGES OF ENROLMENT

After notification of admission to TechCamp@POLIMI, the Student or parent/legal guardian of a Student under 18 must complete the enrolment by filling out the online enrolment form on the website <https://techcamp.polimi.it/> and pay the enrolment fee to Fondazione Politecnico via bank transfer. The payment of the fee will ensure automatically the enrolment of the student in the course.

ATTENTION: The bank transfer from non-European countries will have to be made in the **OUR charges mode**. This mode stipulates that the charges are covered solely by who made the payment, who will also bear the fees charged by the receiving bank. In case the transfer made by participants from non-European countries is not made in the OUR charges mode, it will not be possible to confirm the registration

Following receipt of payment, the Fondazione will issue a regular invoice within 30 days (before the course starting date). A copy of the invoice will be sent at the e-mail address of the adult indicated in the online enrolment form for payments.

Online enrolment for TechCamp@POLIMI will be open from **2 May 2025 to 12 May 2025**

Nevertheless, the Organiser may extend the closing date for online enrolment if deemed necessary, giving due notice.

The Organiser reserves the right not to accept enrolment applications or admit Students in the event of a failure to pay and/or only partially pay the enrolment fee.

Following receipt of payment, Fondazione Politecnico di Milano will issue a regular invoice within 30 day and, in any case, before the starting date of the courses.

For Students under 18, the invoice will be issued to the parent and/or legal guardian who completed the enrolment application.

The enrolment application is personal and non-transferrable.

At the time of online enrolment on the website, a printable version of the enrolment form can be downloaded for submission on the first day of the course, together with annex 1.

Annex 1 signed by student and parents in original is mandatory.

The submission by the student of the signed original version of Annex 1, along with a copy of the specified identity documents, on the first day of the course, is a fundamental requirement for access to the course. Copies of the original document will not be accepted.

The document includes:

- regulations signed by the student and parent (for students under 18)
- authorisation from the parent and/or legal guardian for the child and/or minor to leave the Facility unaccompanied during lunch break or during the transfer between the locations of Politecnico di Milano (for students under 18)
- the consent form for the use of images for the purposes
- the privacy statement on personal data processing according to EU Regulation 2016/679, bearing the signature of the student and/or parent (for students under 18)

ART. 10 – CANCELLATION OF ENROLMENT AND REFUNDS

In the event of a cancellation communicated by the Student and/or parent/legal guardian no later than two weeks prior to the starting date of the selected course, the sum paid for enrolment will be refunded, net of 10%, which will be withheld by the Fondazione.

In the event of cancellation following this date, the entire sum paid for enrolment will be withheld by the Fondazione.

In the event TechCamp@POLIMI is not held due to a failure to reach the minimum number of students per class and/or circumstances beyond its control, the enrolment fee paid by the Student will be refunded in full.

ART. 11 – ENROLMENT OF STUDENTS UNDER 18

Students under 18 may be enrolled by their adult guardian (parent and/or legal guardian) IF AND ONLY IF the same person declares by signing the enrolment form and these regulations that there is no impediment to participation in TechCamp@POLIMI.

ART. 12 - PERSONAL COURSE MATERIALS

For afternoon activities, each Student must have a personal laptop computer. Any more specific indications regarding the laptop requirements and/or necessary software installations will be provided by course professors and communicated to participants upon notification of admission to the course.

It is forbidden to take any object/equipment belonging to the Politecnico and/or Fondazione provided to Students outside the TechCamp@POLIMI Facility.

ART. 13 – INDEMNITY AND LIABILITY

Students will use the spaces of the Facility in which TechCamp@POLIMI will be held and all materials and equipment provided by the organisers of TechCamp@POLIMI and/or brought by the Students themselves with the utmost care and diligence, and they will closely follow all instructions provided by the organisers of TechCamp@POLIMI to ensure the safety of all other Students and third parties.

Each Student, or parent/legal guardian of the Student under 18, holds exclusive responsibility and undertakes to release the Politecnico and Fondazione, as well as their freelance personnel, employees and/or consultants from liability for damage or losses suffered, whether directly or indirectly, by the Student at the TechCamp@POLIMI Facility, the equipment it contains, other Students participating in TechCamp@POLIMI and/or any third parties, as well as damage caused by third parties due to the fault of the same.

ART. 14 – ACCIDENT AND CIVIL RESPONSIBILITY INSURANCE

All students participating in TechCamp@POLIMI are covered by insurance which will respond when required and under the applicable conditions.

More specifically, Students are covered by the accident insurance stipulated by Fondazione Politecnico and by the civil responsibility insurance stipulated by the Politecnico. The Fondazione Politecnico di Milano deems itself liable only and exclusively in terms of the limits envisaged by the insurance policies stipulated above, as expressly acknowledged by the signatories.

Therefore, Students and the parents/legal guardians of Students under 18 hereby undertake to forego any action for further compensation and/or damages from the Fondazione, Politecnico and all its contractors, staff, employees, professors and experts involved in the organisation, management and execution of TechCamp@POLIMI for any accident and/or event that may happen to Students and/or third parties during TechCamp@POLIMI activities.

ART. 15 - EXCLUSION FROM TECHCAMP@POLIMI

Each Student must follow the instructions of TechCamp@POLIMI employees and organisers.

By way of example, Students must not:

- use the equipment in any way other than for the purposes for which it was provided;
- create hazardous situations for themselves and/or others;
- pester other TechCamp@POLIMI participants with incorrect conduct;
- overlook elementary hygiene and safety standards.

At their own discretion and without any liability, the TechCamp@POLIMI organisers reserve the right to definitively interrupt participation in TechCamp@POLIMI of any Student who behaves inappropriately, in an unsportsmanlike manner or against the interests of the healthy and correct progress of TechCamp@POLIMI, or anyone acting in breach of these regulations (for example: failure to comply with the regulations, disputes with other participants, etc.).

The excluded Student is not entitled to any refund of the enrolment fee.

ART. 16 - DEGREE OF RESPONSIBILITY

Given the enrolment methods for TechCamp@POLIMI, the Fondazione, Politecnico and their freelance personnel and/or employees and/or consultants do not take any responsibility for technical malfunctions of hardware or software, Internet connection interruptions, unsuccessful, incorrect, inaccurate, incomplete, illegible, damaged, lost, delayed, incorrectly addressed and/or blocked enrolments, Student enrolments that were not received for whatever reason, electronic or other communications that were delayed for whatever reason, and/or any other technical problem regarding enrolment and/or when uploading content during the TechCamp@POLIMI application and enrolment phase.

ART. 17 – THEFT AND LOSS

Neither the Politecnico nor Fondazione are liable for the loss/theft of any Students' valuables left unattended within the TechCamp@POLIMI Facility.

In this regard, it is hereby declared that **no valuables will be in any way safeguarded by the organisers of TechCamp@POLIMI nor will the Student be reimbursed for any losses or stolen valuables.**

ART. 18 – STUDENT ABSENCES AND FAILURE TO ATTEND THE COURSES

At the beginning of the lessons, all Students present will be recorded in special electronic registers by the TechCamp@POLIMI staff, to confirm their attendance.

Following the lunch break, the times of the Students' re-entry will also be recorded.

Students will be able to report their presence at lessons thanks to a special registration tool using the QR Code, present in each classroom. In case of absence by the minor student, the parent is required to justify the absence by writing to techcamp@polimi.it

Any days missed by the Student and/or absences and/or late attendance may not be recovered in the modules in subsequent weeks or in any way refunded and/or compensated.

Only in the event of prolonged illness (minimum four days missed in a row) and following submission of a medical certificate, will the Organiser of TechCamp@POLIMI, based on availability, assess the Student's request to make up the missed lessons in one of the sessions the following week (if it's possible)

If the Student voluntarily withdraws from TechCamp@POLIMI at any time, no refund is envisaged.

ART. 19 – USE OF EQUIPMENT AND THE INTERNET

Students may not linger for any reason in laboratories, workshops or other spaces that do not constitute part of the TechCamp@POLIMI Facility, nor is it permitted to remain in the Facility to use university equipment and materials for activities that are not strictly connected to TechCamp@POLIMI.

Students are forbidden to install, for any purposes, any software and/or programs subject to the Politecnico copyright on their own computers and/or electronic devices unless it is specifically provided for in the lesson plan and/or suggested by professors for teaching activities.

Students are personally responsible for any consequences deriving from failure to comply with these restrictions and with any other copyright protection regulations.

Access to the internet is permitted solely for participation in TechCamp@POLIMI and in compliance with the methods specifically established by teaching staff and/or the Organisers of TechCamp@POLIMI.

Students may not evade and/or breach any filters and/or access limitations set by the Politecnico or Fondazione for the purposes of illegal and/or inappropriate use or to contain costs.

Personal use outside of TechCamp@POLIMI activities is not permitted.

ART. 20 – USE OF IMAGES AND VIDEOS

The Fondazione may take photographs and/or make video recordings of Students during TechCamp@POLIMI activities strictly for educational-teaching purposes (posters, data sheets, documentaries), namely to promote the Fondazione itself and for project circulation purposes.

By participating in the event, the Students pictured and/or their parents/legal guardians have the power to grant the Fondazione the right to publish free of charge the images sent or collected by the Fondazione for the purposes mentioned above, directly or through its appointees in leaflets, brochures, magazines, on the website, social media and any other media, as well as to use the same for events organised by the Fondazione. The Student and/or parent/legal guardian authorises the transfer of the images to parent/subsidiary/associated third party structures, as well as to the Politecnico di Milano and TechCamp@POLIMI sponsors, which will handle the images as independent data controllers.

Therefore, pursuant to EU Regulation 2016/679, by signing the consent forms and privacy statement below, the student, or parents and/or legal guardians of students under 18 have the power (and not the obligation) to consent to the processing of images for the purposes indicated above.

ART. 21 – PRIVACY

Pursuant to EU Regulation EU 2016/679, the Fondazione Politecnico di Milano, as Data Controller, informs you that consent to the processing of even sensitive personal data of Students, the parents/legal guardians of Students under 18, and the Students under 18 themselves, **is given exclusively for the preliminary purpose of managing applications and enrolments in TechCamp@POLIMI**, as well as any related purposes, such as communication and orientation activities. A special information sheet is provided in the pre-enrolment stage with the option for the Fondazione to provide another information sheet following the final enrolment stage.

ART. 22 – CHANGES TO THE REGULATIONS

These regulations may be changed at any time; such changes will be communicated on the website.

In the event of conflicts between the regulations and any modifications, the latter will prevail.

The modified regulations will be effective once published on the website, without any need for express acceptance from the Students and/or parents/legal guardians of Students under 18.

ART. 23 – DISPUTES

The Court of Milan holds exclusive jurisdiction over any disputes that may arise regarding any activity within the scope of TechCamp@POLIMI or these regulations, as well as their execution, breach or interpretation.

REFER TO ANNEX 1 FOR THE COLLECTION OF SIGNATURES

**B) CONSENT TO RECORD VIDEO/AUDIO AND TAKE PHOTOGRAPHS DURING
TEHCAMP@POLIMI AND TO PUBLISH ONE’S OWN IMAGES OR THE IMAGES OF MINORS**

By signing this form, the parents/legal guardians of the participating minor

AUTHORISE

the Fondazione Politecnico:

- to take photographs and/or make videos of the student under 18 (hereafter ‘Images’) for the entire duration of TechCamp@POLIMI; said authorisation is also understood to be granted with regard to recording their own voice or that of the minor at the same time as the above-mentioned recordings;
- to use the Images (contextually or at a later stage), including processing and adaptation for publication, reproduction, exhibition, communication, diffusion and provision to the public — using any audio-visual or electronic media, as well as in television broadcasts or multimedia and electronic networks or equivalent broadcasting media (including transfer to handheld devices and smartphones), satellite networks of any kind and any suitable analogue or digital instrument or one that may become available through technological evolution, even for extracts (trailers and audio clips) — for promotional and institutional use (e.g. teaching, publicity and information activities such as competitions, paper publications and institutional websites).

GRANT

- the Fondazione Politecnico the non-exclusive license, free of charge and without time limits, to use films and/or photographs of themselves and/or their son/daughter and/or minor in their legal custody in video recordings and printed material for information and publicity purposes regarding TechCamp@POLIMI or for anything it has organised and nevertheless on all Fondazione and Politecnico di Milano communication channels, and, more specifically, on their respective websites and social channels (Facebook, Instagram, Twitter, LinkedIn) as well as on the TechCamp@POLIMI Instagram channel.

AND

- the power to transfer the license or to sublicense their filmed images and/or photographs or those of their son/daughter and/or minor in their legal custody to third parties, including the Politecnico di Milano and TechCamp@POLIMI sponsors without requiring further consent for their use for the purposes of and using the methods indicated above, also through websites, institutional pages and social networks of the third party licensees or sublicensees.

The consent to the recording, registration, and use of the Image has been given freely and knowingly based on a thorough explanation of the purposes for using the image. I also authorize the storage of the aforementioned material in the computer archives of the Data Controller and acknowledge that the purpose of such publications is informational and promotional. Considering that the aforementioned material, once made public, may be subject to acquisition and republication by third parties, even without the consent of the Politecnico di Milano Foundation, I release the latter from any harmful effects that may result from improper or incorrect use of the aforementioned audio-visual material by third parties. This authorization is valid as “consent” under Article 6 of EU Regulation 2016/679 for the processing of personal data indicated in this release by the Politecnico di Milano Foundation, having reviewed the privacy policy provided below.

REFER TO ANNEX 1 FOR THE COLLECTION OF SIGNATURES

PRIVACY POLICY FOR VIDEO, AUDIO, AND PHOTOGRAPHIC RECORDINGS

We inform you, in accordance with Article 13 of EU Regulation 2016/679, that the personal data you provide by completing this release form will be processed both electronically and on paper by Fondazione Politecnico di Milano, with legal headquarters at Piazza Leonardo da Vinci 32, Milan, 20133, as the Data Controller, or by external parties who may act as independent Data Controllers or by third parties specifically appointed for the purposes described above.

For the indicated purposes, data such as images, videos, etc., may be transmitted to companies, entities, or individuals who provide services, including external ones, on behalf of the Data Controller for the realization, promotion, and communication of the *TechCamp@polimi.it* event, as well as to other institutions hosting the event or project partners, promoters, and sponsors.

The processing will be carried out using tools and procedures suitable to ensure security and confidentiality in compliance with the law. The processing includes the dissemination of the image through channels that, Fondazione Politecnico di Milano deems appropriate in relation to the initiatives it promotes. Your consent is given pursuant to Article 6 of EU Regulation 2016/679, Article 10 of the Civil Code, and Article 96 of Law 633/1941 and subsequent amendments regarding the protection of copyright and other related rights.

The legal basis for processing is consent, which is freely given and may be revoked at any time. Unless you revoke consent, your data will be stored until the purposes pursued are achieved.

Fondazione Politecnico di Milano further plans to store some data indefinitely to assert or defend its rights in any possible setting, particularly in legal proceedings.

Finally, pursuant to Articles 15 and following of Regulation (EU) 2016/679, we remind you that for further information or specific requests (deletion, blocking, updating, correction, integration of data, or opposition to processing), you can contact the Data Controller by writing to the address above or by sending an email to privacy@fondazione.polimi.it. You also have the right to lodge a complaint with a supervisory authority if you believe that the rights indicated herein have not been recognized.

Fondazione Politecnico di Milano has appointed a Data Protection Officer, who can be contacted at the following email address: fpm-dpo@fondazione.polimi.it.

REFER TO ANNEX 1 FOR THE COLLECTION OF SIGNATURES

C) AUTHORISATION FOR THE MINOR TO LEAVE THE TECHCAMP@POLIMI FACILITY UNACCOMPANIED DURING LUNCH BREAK FROM 12.30 PM TO 1.30 PM AND AT THE END OF DAILY LESSONS OF THE COURSE/S ATTENDED

By signing this form, the parents of the Student under 18 undertake to regularly view the special TechCamp@POLIMI webpage at www.fondazionepolitecnico.it for the course/s schedule and any changes to TechCamp@POLIMI in which their son/daughter and/or minor in their legal custody is enrolled and, in compliance with the current provisions regarding the supervision of minors, **undertake and directly accept the responsibility to allow the Student to leave the TechCamp@POLIMI Facility unaccompanied during lunch break (from 12.30 pm to 1.30 pm) and at the end of the day's lessons.**

WHEREAS THE PARENTS OR THE LEGAL GUARDIANS ALSO DECLARE

- a) that their son/daughter or minor in their custody has been suitably instructed regarding the route and precautions to follow to reach their home or indicated place;
- b) that their son/daughter or minor in their custody currently moves unaccompanied around the city without ever having had any incidents or problems;
- c) that their son/daughter or minor in their custody is psychologically mature, independent and has the ability to avoid risky situations;

AUTHORISE

their son/daughter or minor in their custody to leave, unaccompanied, the building in which TechCamp@POLIMI will be held for the entire duration of the course and/or courses, both during lunch break (from 12.30 pm to 1.30 pm) and at the end of the day's lessons, as well as in the case of early exit or in case of moving between the campus of Politecnico di Milano (Bovisa, Leonardo, Lecco) for the visit of laboratories or for the participation at the final Techcamp event through the use of local public transport or private transfer organized by Fondazione Politecnico.

They undertake to ensure that their son/daughter or minor in their custody returns to the Facility at the end of lunch break at 1.30 pm, and nevertheless no later than the beginning of the afternoon sessions of the course.

At the same time, they declare that they release the staff of the Fondazione Politecnico di Milano, the Politecnico and the Organisers/personnel of TechCamp@POLIMI from all liability associated with the supervision of minors.

THEY ALSO UNDERTAKE TO

- check the travel times of their son/daughter or minor in their custody to avoid late re-entry during lunch break (no later than 1.30 pm) and at the end of the daily lessons;
- give clear instructions so that their son/daughter or minor in their custody returns, at the end of lunch break and at the end of lessons, to the TechCamp@POLIMI premises by 1.30 pm and their home, respectively, without any detours;
- promptly inform the Organisers of TechCamp@POLIMI if the safety conditions should change;
- collect their son/daughter and/or minor in their custody personally or by way of a specially delegated adult, at the request of the TechCamp@POLIMI Organisers when deemed appropriate for health or safety reasons;

THEY DECLARE THEY ARE AWARE THAT

- the parental communication regarding the unaccompanied exit of their son/daughter and/or minor in their legal custody states that the family is aware of the procedures adopted by TechCamp@POLIMI and that during lunch break and when leaving the building in which TechCamp@POLIMI is held, supervision by TechCamp@POLIMI staff is replaced by the potential supervision of the family with the related responsibilities.

The Organisers of TechCamp@POLIMI reserve the right to notify families if they feel the normal conditions for allowing the unaccompanied exit of minors do not exist.

If the minor is in the custody of one parent alone, that parent, aware of the administrative and criminal consequences for those making false declarations pursuant to Italian Presidential Decree 245/2000, declares that he or she has made their choice in compliance with the provisions on parental responsibility referred to in Articles 316, 337 ter and 337 quater of the Italian Civil Code, which requires the consent of both parents.

REFER TO ANNEX 1 FOR THE COLLECTION OF SIGNATURES

D) INFORMATION PURSUANT TO EU REGULATION 2016/679 (hereafter 'GDPR')

In compliance with current regulations on personal data protection, the Fondazione Politecnico di Milano (hereafter, 'Fondazione') provides the following information regarding the processing of the personal data of parents or legal guardians and Students. The processing falls in line with the principles of correctness, lawfulness and transparency, and will be carried out protecting the subjects' rights and basic liberties. More specifically, note the following:

1. DATA CONTROLLER

Pursuant to Art. 13 of the GDPR, the Fondazione Politecnico di Milano, in the person of its *pro tempore* legal representative, with offices in Piazza Leonardo Da Vinci no. 32, Milan, Telephone: 02 2399 9150, VAT code: 04080270962, acts as data controller for the processing of personal data ('Data Controller').

The Data Controller has appointed a Data Protection Officer-DPO, Avvera S.r.l, whom the interested party may contact at the following addresses: fpm-dpo@fondazione.polimi.it.

2. CATEGORIES OF PROCESSED DATA

The Fondazione Politecnico di Milano collects and processes the following categories of personal data:

- data that enables direct identification, such as name, surname, home address, nationality, province and town of residence, phone and/or mobile phone number, tax code, email address/es of parents and/or Students, and Student images.

3. PURPOSES OF DATA PROCESSING

The data collected by the Fondazione will be processed for the purposes of:

- (i) performing all activities necessary for and related to the application phase, evaluating applications received for the TechCamp@POLIMI initiative;
- (ii) application and subsequent enrolment in TechCamp@POLIMI;
- (iii) with regard to the Student's image, for the purposes of promoting the Fondazione, educational/teaching and institutional purposes and dissemination of the project.

4. LEGAL BASIS OF THE DATA PROCESSING

The legal basis for the processing in points (i) and (ii) consists of the need to implement the contractual relationship, which governs participation in TechCamp@POLIMI, and the need to fulfil legal obligations. Providing your data for the above-mentioned purposes is nonetheless necessary, and refusal to provide it would make participation in the initiative impossible.

The legal basis for the processing referred to in point (iii) is the consent granted by the data subject and/or parents prior to the processing itself.

5. NATURE OF THE PROVISION OF PERSONAL DATA

As regards the processing of personal data for the purposes referred to in points (i) and (ii), consent is mandatory in order for the Data Controller to fulfil the obligations deriving from the contractual relationship with the data subject. As regards point (iii), consent is optional. If the data subject or whoever has parental responsibility does not grant consent for the above-mentioned purposes, the image will not be circulated for the purposes of the potential consent, without this involving damaging consequences or effects for the data subject or the other services requested.

If the data subject has granted consent and at a later stage should withdraw it or oppose the processing of his/her image, his/her data will be deleted as quickly as possible.

6. PROCESSING METHODS

Processing will occur using paper, digital and/or electronic media, with logic and forms in compliance with current provisions that require the adoption of suitable measures to guarantee a proper level of security.

Within the Fondazione, data processing will be carried out by personnel authorised or responsible for the processing; such people are designated in writing and required to operate within the limits and in compliance with the instructions provided by the Fondazione.

As regards images of minors, these may be processed within the limits set forth in the release statement.

7. RETENTION PERIOD

Your data will be retained for the period of time necessary to achieve the purposes for which it was collected, to the extent required to fulfil legal and tax obligations and nevertheless no longer than 10 years from the end of the relationship/contract between you and the Fondazione. If an Event benefits from public funds, the data will be retained for the period (the 'necessary retention period') of 10 years from the date of the report required for the funding entity and/or the entity that established the tender or funding; or for the longer retention period possibly imposed by legal provisions or regulations (the starting date of the necessary retention period may therefore fall after the date of the end of the contractual relationship). Data regarding images will be retained for a period of 48 months after publication and will then be destroyed.

8. COMMUNICATION OF DATA

Personnel of the Fondazione may have access to and process your data as an authorised person to perform their duties. To fulfil the purposes envisaged and within the limits thereof, your personal data may also be communicated to third parties belonging, for example, to the following categories:

- TechCamp@POLIMI academic committee for the admissions phase in the pre-selection of collaborators and external consultants;

- subjects operating in education;

other parent/subsidiary/associated bodies and structures such as the Politecnico di Milano, the subsidiary PoliHub Servizi S.r.l. (certified business incubator) and others, all within the European Union, for the purposes of exchanging services between the bodies themselves and for internal administrative purposes, as well as the company in which you are employed, subjects who will be granted licenses and sublicenses for images, including the Politecnico and sponsors of TechCamp@POLIMI which will process them together with identification data as independent data controllers. These entities will process your data as Data Supervisors or as distinct, independent Data Controllers.

9. DATA SUBJECT RIGHTS

As regards the processing of the above-mentioned data, you may exercise the rights referred to in Articles 15 et seq. of EU Regulation 2016/679. More specifically, you have the right to:

1) obtain confirmation of the existence or inexistence of personal data processing and its communication in intelligible form;

2) ask the Data Controller for access to your personal data, as well as the right to data portability;

3) update, correct inaccurate data or, when interested, integrate incomplete data;

4) wholly or partially oppose: a) the processing of your personal data for legitimate reasons, even if pertinent to the purposes of the collection; b) the processing of your personal data for the purposes of institutional communications.

5) require the Data Controller to delete your personal data without unjustified delay, if the grounds provided for by Art. 17 of the GDPR exist ;

6) withdraw your consent at any time without affecting the lawfulness of the processing based on the consent granted before withdrawal, in the cases provided for by law;

7) lodge a complaint with a supervisory authority;

8) require the limitation of processing when one of the situations provided for by Art. 18 of the GDPR exists.

The data subject may exercise the above-mentioned rights by sending notification:

to the Fondazione Politecnico di Milano, Piazza Leonardo da Vinci no. 32, Milan, or by writing to the following email address: techcamp@polimi.it.

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